

## Student Misconduct Form

This form enables the reporting of any act of misconduct under the *Academic Integrity Policy* and *Student Code of Conduct*.

**This form is to be forwarded to the Course Coordinator.**

Please note that there is a distinct procedure for using the online *Academic Misconduct Reporting Form (Assignments and Assessment)* and the *Academic Misconduct Reporting Form (Exam)*. This specific form should be employed solely if the misconduct does not fall within these categories or if it represents a violation of the Student Code of Conduct.

**Name of Complainant:** \_\_\_\_\_

Capacity/Position of Complainant: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

Email: \_\_\_\_\_

**Name of Student:** \_\_\_\_\_

Student ID: \_\_\_\_\_

Unit of Study (if known): \_\_\_\_\_

Nature of Misconduct: \_\_\_\_\_

\_\_\_\_\_

Date Offence Occurred: \_\_\_\_\_ Time Offence Occurred: \_\_\_\_\_

Place Where Offence Occurred: \_\_\_\_\_

Details of Offence: \_\_\_\_\_

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Please provide details of any witnesses (names, position, contact number or email):

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Witness Statements Provided:  Yes  No

Signature of Complainant: \_\_\_\_\_ Date: \_\_\_\_\_

***Office Use Only***

Application Received By: _____
Date: _____
Misconduct Committee Reference Number (non-academic matter): _____
Date Misconduct Committee Convened: _____
Outcome: _____
_____
_____
_____
Date Student Notified of Outcome: _____
20 Day Appeal Due Date (if applicable): _____